

WEST SHORE RECREATION COMMISSION

BOARD MEETING MINUTES

April 8, 2008

Doug Goodlander, President, called the regular meeting of the Board of Representatives of West Shore Recreation Commission to order at 6:30 p.m.

Roll Call consisted of the following representatives and their municipalities:

Michael Raback – Goldsboro Borough (arrived at 6:37 p.m.)

Jodie Ruediger – Lemoyne Borough (arrived at 6:36 p.m.)

Tom Thompson – Lewisberry Borough

Doug Goodlander – Newberry Township

Diane Brokenshire – New Cumberland Borough

Anthony Tezik – West Shore School District

Not represented: Lower Allen Township

Staff present: Carmen Williams, Director, Eric Stauffer, Recreation Manager, Todd Miller, Senior Program Coordinator and Donna Ulrich, Senior Customer Service Representative.

Minutes - The minutes of the February 19, 2008 board meeting were reviewed and approved following a motion by George Cobb and a second by Tom Thompson. Motion carried.

Treasurer's Reports – Diane Brokenshire moved to approve the February 29, 2008 and March 31, 2008 Treasurer's Reports. George Cobb seconded the motion, which carried.

Bills for Payment – George Cobb moved to approve the bills totaling \$2,582.31. Tony Tezik seconded the motion. It passed unanimously.

Jodie Ruediger, Lemoyne Borough representative, joined the meeting.

Communications – Carmen shared recent newspaper articles about the Skatepark Feasibility Study. Doug Goodlander commented on the success of the study and the selection of Friday Architects/Planners who prepared the report.

Michael Raback, Goldsboro Borough representative, joined the meeting.

Old Business

Program Reports

Senior Program Coordinator Todd Miller reported that the after-school programs are a continued success with 6 of the 9 classes going as scheduled. Basic Handgun Marksmanship and Safety will be held at the West Shore Sportsman's Association on Saturday, April 12. The program is filled with 15 participants. Todd expressed his appreciation to Classic Firearms for providing the instructor. The preschool classes at the Red Land Senior Center are also a success.

The skatepark study update included the mention of the newspaper article, which indicated Lemoyne Borough was expected to create a citizens' group to raise money to build a skatepark at Lemoyne Memorial Park as recommended by the feasibility study. Jodie Ruediger confirmed that the Recreation Board approved fundraising by a citizen group led by Tom Beene. Todd and Carmen plan to attend Goldsboro Borough's council meeting on April 14 to highlight the ideas in the feasibility study for Shelley's Riverview Recreation Area and offer assistance.

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Program Coordinator Kristin Stanczak was attending a program and not present. Eric Stauffer presented her report to the board. The annual bus trip to Washington DC during the Cherry Blossom Festival was this past Sunday. Enrollment was low, but we were able to hold it without losing any money or disappointing the participants. Swim lessons are going well. The first session ended in March with one canceled class due to low enrollment. The second session started last week with no canceled classes and seems to be doing well. The Hershey Track & Field local meet is scheduled for Wednesday, May 14 and board members were invited to attend and volunteer to help make another successful event. Diane Brokenshire stated she would help.

Recreation Manager Eric Stauffer updated the board on Red Land Senior Center. The center has been busy with strong daily attendance numbers including seniors that sign up for the York County AAA lunch program. The first Chicken BBQ of the year was held March 29 and sold out. West Shore Recreation Commission has held programs for both preschool and seniors over the past two months at the center.

PlayZone Day Camp planning is in full swing and the staff has been solidified. Field trips and speakers are currently being scheduled. Any suggestions are welcome.

Approval of New Programs for Summer - Eric presented a detailed list of 18 new programs for Summer 2008. With no questions or comments on the classes, George Cobb moved to approve the new programs. Diane Brokenshire seconded the motion, which carried.

New Business

Computer Support Contract – Carmen Williams introduced a proposal from Capital City Computers for Hassle-Free IT Service, a program they are implementing in order to be proactive in preventing major problems within the computer network. Capital City Computers has given us outstanding support and cost effective service since 2005. For this fiscal year, there is \$1,000 allotted to computer support. Doug Goodlander asked what the staff recommends. In order to stay within budget and still utilize this service, Carmen recommended that service be acquired for the server only beginning in July, which would be \$1,200 for the remainder of the year. Diane Brokenshire motioned that the recommendation pass with a second from Tom Thompson. The motion passed unanimously.

Approval of Auditor for 2007 Financial Year – Carmen presented a proposal from Waggoner, Frutiger & Daub, certified public accountants, to audit the 2007 financial records. Tom Thompson motioned to employ their services. The motion was seconded by Diane Brokenshire and carried unanimously.

Director's Report – Carmen Williams reported that Lemoyne Borough Council member Sue West requested the Commission consider offering Youth Swim Lessons and Lifeguard Certification at the Lemoyne Borough pool. She also stated that the borough would be interested in a summer playground program at the park or borough building. Carmen explained that with attendance dropping off, the playground program was restructured and is now being offered as Summer Blast at two core areas. We would need to think about it for next year, getting input from survey or through the borough newsletter. With the brochure at the printer, the aquatic programs may be considered for next summer at the Lemoyne Borough pool.

Eric and Carmen will be attending a bulk-mailing seminar next week to get more detailed information to see if the brochure mailing can be more effective.

Carmen announced that the health insurance rates would be increasing 22% on May 1st. There was also a significant increase last year, but the staff agreed to change to a plan with less benefits that ended up costing less than the prior year.

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Lemoyne Borough Manager Howard Dougherty requested that the board mailing be sent electronically, instead of by mail. Carmen asked if anyone else is interested in receiving an electronic mailing, explaining a hard copy would be available for the meeting. Tom Thompson, Jodie Ruediger, and George Cobb all agreed to e-mail distribution.

Carmen reported that registration and program management is going very well with the new ActiveNet software.

Municipal Reports

New Cumberland Borough – no report

Lemoyne Borough – Jodie Ruediger reported the borough has been busy. The Parks and Recreation Board is planning to renovate the pool. A skatepark fundraising committee has been established and the borough council agreed to build the facility if the funds could be raised. The Harrisburg Symphony will play at Negley Park on July 3rd, provided sponsors and businesses can be found to help finance it. The event would be free to the public. Work on a stage is in progress.

Fairview Township – George Cobb reported that the fields are scheduled with no extra space and there will be a new pavilion at Roof Park. He also announced that Paula Tezik is retiring after 37 years of service to the township.

Lewisberry Borough – no report

Goldsboro Borough – Michael Raback reported that the skatepark would be discussed at next week's meeting. Doug Goodlander told Mike that over \$2000 is still available from the York County inter-governmental grant that could be used by the borough for engineering. He said he would talk to Kim Fiesta to get the actual amount.

WSSD – no report

Newberry Township – Doug Goodlander reported that the township has allocated space of the ball fields. The egg hunt had a good turn out. The township has an opportunity to apply for a state grant for restrooms at Shelly Park.

Adjournment

President Doug Goodlander adjourned the meeting at 7:14 p.m. upon a motion from George Cobb and a second by Diane Brokenshire.